

DELTA SCHOOL DISTRICT EMERGENCY PREPAREDNESS UPDATE

Delta District Parent Advisory Council Meeting
January 2013

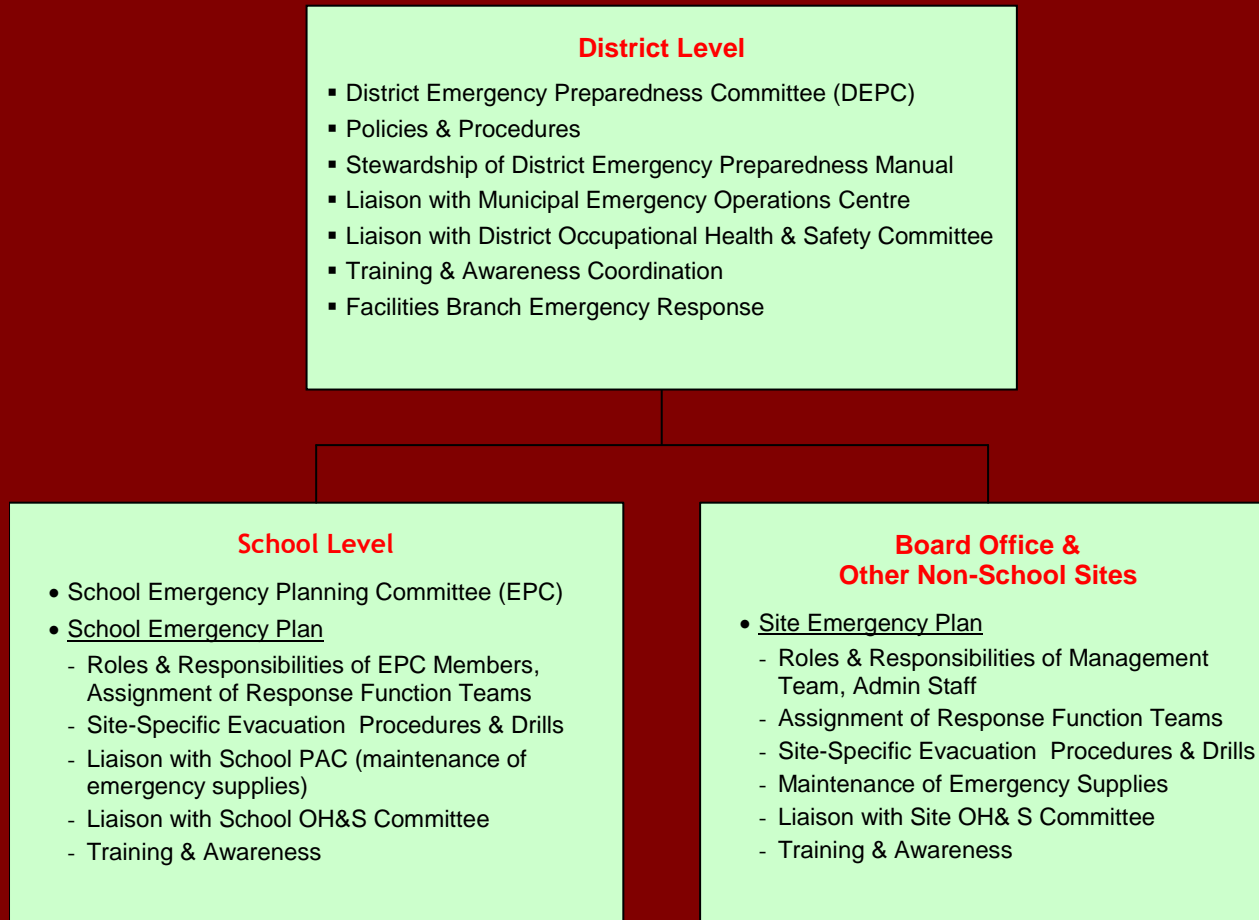
DeltaPrepared

- **DeltaPrepared** is the strategy the Delta School District is following to ensure that the District Emergency Plan is complete and workable, and to enable all schools and central operations to maintain a minimum level of preparedness in case of a natural disaster.
- The strategy is administered by the Facilities Branch and Health, Safety and Emergency Preparedness Office under the direction of the District Emergency Preparedness Committee

District EP Committee

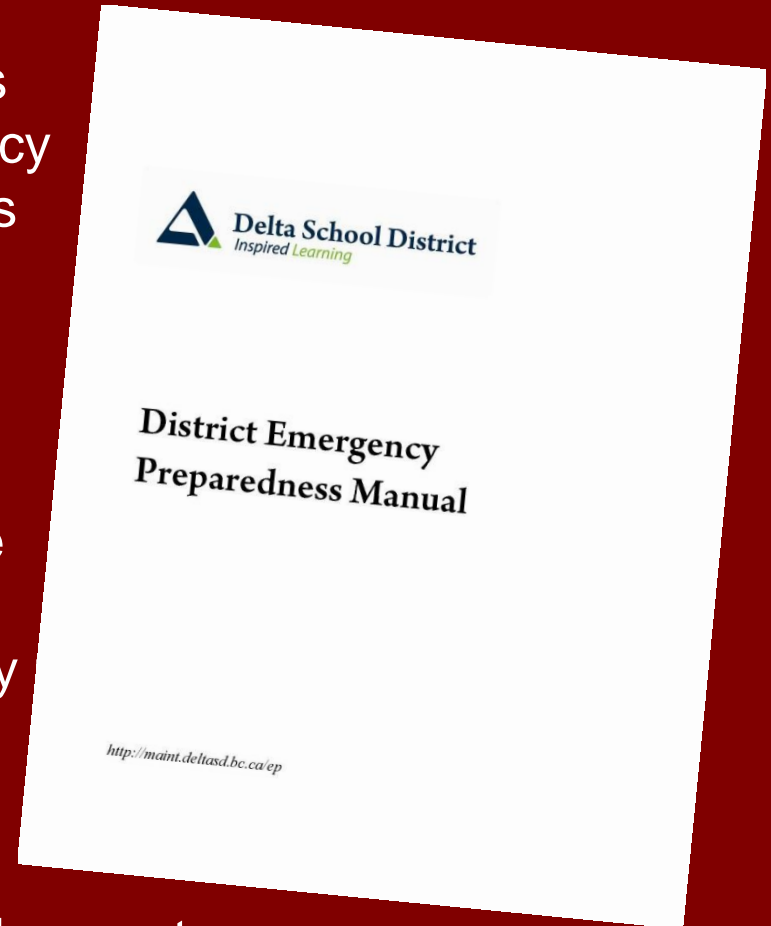
- The DEPC consists of the senior management team, representatives from DPAC, DAEOP, DTA, CUPE, ADSA, district departments (Facilities, HS&EP, IS, Procurement) and is chaired by the Director of Facilities & Planning
- The DEPC meets bi-monthly to discuss the District Emergency Plan, its implementation and any improvements

District EP Framework



District EP Manual

- The District Emergency Preparedness Manual is part of the District Emergency Plan which has been developed and is constantly being refined with the cooperation of Delta Emergency Measures Office and other local agencies
- Materials contained in this Manual are to be used by schools, staff and students for the purpose of emergency response
- The District also has a special Critical Incidents Manual for use during lockdowns and threats to persons and property



Current Activities

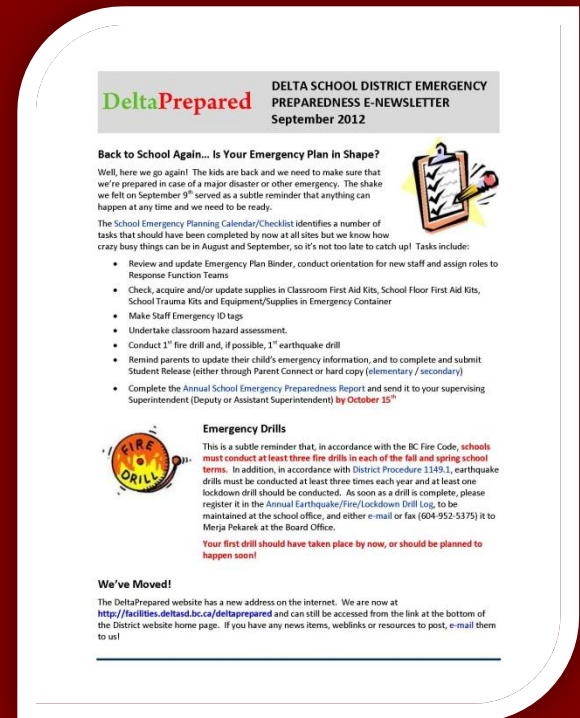
- Schools are actively undertaking the 6 required fire drills each year, as well as 3 earthquake drills (minimum of 1 evacuation) and 1-2 lockdowns drills (code yellow and/or code red)
- Emergency containers have been installed at all school sites, upgraded where needed (water ingress prevention, ventilation, security), supplies and equipment standardized and monitored, and in 2013 racking to be installed to improve organization

Current Activities

- School PACs have been working with school administration and DPAC on the EP containers program, with schools empowered by the Board of Education to charge an annual EP fee to cover costs of supplies and equipment, including first aid and communications equipment
- With assistance from the Delta Firefighters Charitable Society, schools have also set up clothing drop boxes to generate EP funds
- The District has also provided supplementary funding and other resources annually for special EP initiatives

Current Activities

- A simple building damage assessment in-service was held with school Principals in 2011, with further training to be scheduled
- Annual EP newsletters have been sent to families outlining what the District is doing, when events such as the Great BC Shake Out and EP Week are planned and how to get more information on emergency preparedness



DeltaPrepared DELTA SCHOOL DISTRICT EMERGENCY PREPAREDNESS E-NEWSLETTER
September 2012

Back to School Again... Is Your Emergency Plan in Shape?

Well, here we go again! The kids are back and we need to make sure that we're prepared in case of a major disaster or other emergency. The shake we felt on September 9th served as a subtle reminder that anything can happen at any time and we need to be ready.

The School Emergency Planning Calendar/Checklist identifies a number of tasks that should have been completed by now at all sites but we know how crazy busy things can be in August and September, so it's not too late to catch up! Tasks include:

- Review and update Emergency Plan Binder, conduct orientation for new staff and assign roles to Response Function Teams
- Check, acquire and/or update supplies in Classroom First Aid Kits, School Floor First Aid Kits, School Trauma Kits and Equipment/Supplies in Emergency Container
- Make Staff Emergency ID tags
- Undertake classroom hazard assessment.
- Conduct 1st fire drill and, if possible, 1st earthquake drill
- Remind parents to update their child's emergency information, and to complete and submit Student Release (either through Parent Connect or hard copy (elementary / secondary)
- Complete the Annual School Emergency Preparedness Report and send it to your supervising Superintendent (Deputy or Assistant Superintendent) by October 15th

Emergency Drills

This is a subtle reminder that, in accordance with the BC Fire Code, schools must conduct at least three fire drills in each of the fall and spring school terms. In addition, in accordance with District Procedure 1149-1, earthquake drills must be conducted at least three times each year and at least one lockdown drill should be conducted. As soon as a drill is complete, please register it in the Annual Earthquake/Fire/Lockdown Drill Log, to be maintained at the school office, and either e-mail or fax (604-952-5375) it to Merja Pekarek at the Board Office.

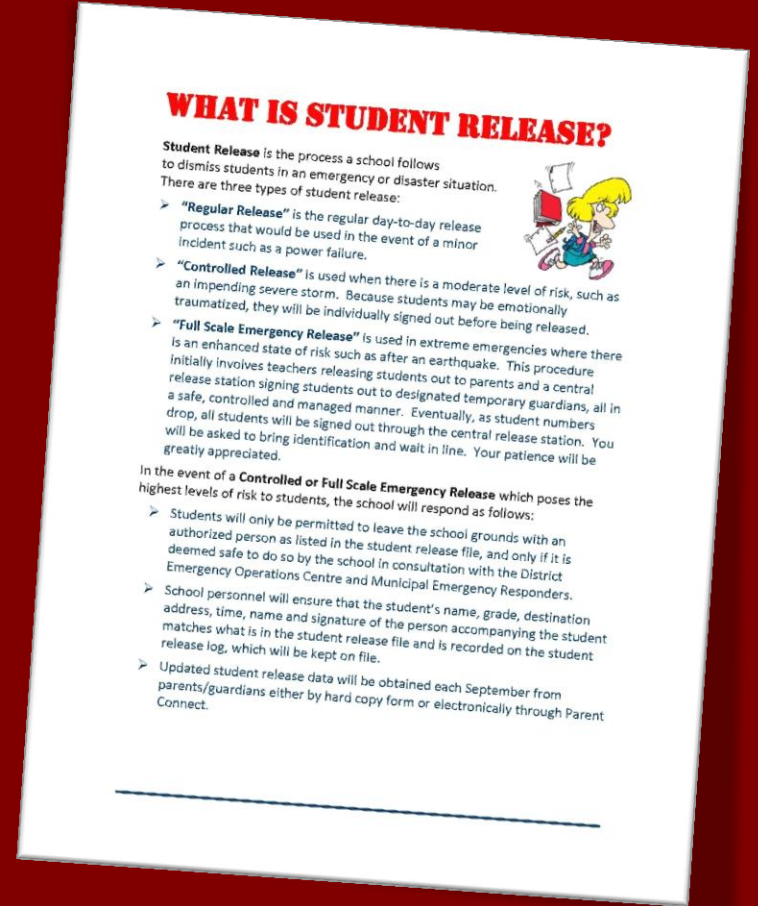
Your first drill should have taken place by now, or should be planned to happen soon!

We've Moved!

The DeltaPrepared website has a new address on the internet. We are now at <http://facilities.deltasd.bc.ca/deltaprepared> and can still be accessed from the link at the bottom of the District website home page. If you have any news items, weblinks or resources to post, e-mail them to us!

Current Activities

- In addition to the newsletters, special bulletins have been sent to families and posted on the DeltaPrepared website describing what to do, what not to do, and what to expect if there is an emergency or disaster at their children's school
- Included in the bulletins are details on Student Release procedures



Current Activities

- The District Emergency Operations Centre (Boardroom at the School Board Office) has been equipped with necessary supplies and communications gear, with exercises scheduled and run to test the Emergency Plan
- Back-up EOCs are in place at the District Maintenance Facility and Sands Secondary
- The District Datacentre has been upgraded in 2012 to ensure business operational continuity

DeltaPrepared Website

The screenshot shows the Delta School District Facilities Branch website. The header includes the Delta School District logo and the text "Inspired Learning" and "Facilities Branch". A green navigation bar contains links for Home, About, Services, Projects, Planning, DeltaGreen, DeltaPrepared (which is highlighted), and Work Requests. Below the navigation bar is a search box and a list of links: District Framework, District EP Manual, and EP Resources. The main content area is titled "DeltaPrepared" and includes a "Home" link. The section "What is DeltaPrepared?" explains that there are many hazards that could affect the Delta School District, such as earthquakes, floods, fires, hazardous material incidents, transportation incidents, and utility failures. It states that following a major emergency or disaster, first responders (Delta Fire & Emergency Services, BC Ambulance Service, etc.) may not be available for some time during the initial phase. In fact, the Provincial Emergency Program (PEP) advises that individuals and organizations should be prepared to carry on without assistance for the first 72 hours. Provincial and municipal governments have structures to respond to these emergencies, but not during the early period. Being prepared should be the greatest asset a school or any other district facility can have in facilitating its occupants' survival and well-being. DeltaPrepared is the strategy the Delta School District is following to ensure that the District Emergency Plan is complete and workable, and to enable all schools and central operations to maintain a minimum level of preparedness in case of a natural disaster. A link is provided to view the latest EP Newsletter. Below this is a section titled "EP Clothing Drop Boxes Featured in Surrey Leader" with a photo of a red drop box. The text mentions that since May 2010, a number of school sites have been homes to red clothing drop boxes proudly displaying the Delta School District logo. The Surrey Leader newspaper featured a story about these boxes, and the funds received from each school would go towards the Emergency Preparedness program. A link is provided to read the story posted by the Surrey Leader newspaper on January 14, 2011. Below this is a section titled "Drop, Cover and Hold vs. the 'Triangle of Life'" with a link to read why the Delta School District, as well as many other organizations, subscribes to the "Drop, Cover and Hold" philosophy during an earthquake as opposed to the "Triangle of Life" as has been circulating over the internet for the past number of years. The footer includes the Delta School District logo, "Inspired Learning", "FirstClass Login | Site Map", and "Copyright © 2012 Facilities Branch. All Rights Reserved."

Want more information on the Delta School District's Emergency Plan and other EP resources?

Visit the DeltaPrepared website

<http://facilities.deltasd.bc.ca/deltaprepared/>